

PERSONAL DATA AND COOKIE POLICY FOR AVANTI GRUPPEN

Introduction

This Personal Data and Cookie Policy describes how Avanti Gruppen processes personal data whenever Avanti Gruppen performs its tasks as a translation company. In the following, we describe how and for what purpose we process data, as well as the choices available to you.

When you visit our website, you accept the content of this Personal Data and Cookie Policy, as well as other topics mentioned in the policy.

Personal Data Policy

1. Purpose

We process and store your personal data for the sole purpose of being able to perform our tasks as a translation company.

We only process personal data that is relevant and sufficient in relation to the purposes defined above. The purpose is decisive for the type of data that is relevant to us. The same is true of the scope of the personal data we use. We do not use more data than we need for a specific purpose.

2. Personal data processed by us

We process and store your personal data upon receiving an order or inquiry for translation/language review from you. The personal data we process include e mail, telephone number, invoice information, name, address and position.

In addition, the documents we translate may contain sensitive personal data that we process solely to be able to perform the task in question.

3. How we protect your data

Our website has an SSL certificate that encrypts all data from your computer to the server. In addition, we continuously evaluate potential security risks and update our protection and security measures.

4. How your data is shared with third parties

We forward your personal data only to the extent that is appropriate for being able to perform tasks you order from us. We forward data only to our data processors, including translators, reviewers, our accountant, bookkeeper, and others with whom Avanti Gruppen has entered into data processing and confidentiality agreements.

5. Storage period

We delete your personal data when it is no longer required for the purpose upon which the receipt, processing and storing of your data is based.

6. Your rights

As a data subject, you have the following rights related to the data collection process.

- You have the right to request access to and rectification or erasure of your personal data.
- You also have the right to object to the processing of your personal data and to place restrictions on the processing of your personal data.
- If the processing of your personal data is based on your consent, you have the right to withdraw your consent at any time. This withdrawal will not affect the legality of the processing performed before you withdrew your consent.
- You have the right to receive personal data submitted by you in a structured, commonly used and machine-readable format (data portability).
- You may at any time file a complaint with a supervisory data protection authority, e.g., the Danish Data Protection Agency.

You may exercise any and all of the above-mentioned rights by writing to info@avantigruppen.dk.

7. Objections to our processing of your personal data

You have the right to object to our processing of your personal data. If your objection is justified, we will make sure to stop processing your personal data. If you wish to exercise your right to data portability, you will receive your personal data from us in a commonly used format.

If you file a complaint, we will determine whether your complaint can be accommodated and send a reply as soon as possible, but no later than within one (1) month of receiving your communication.

8. Data controller

Avanti Gruppen is the data controller of the personal data that is processed. We ensure that your personal data is processed pursuant to legislation.

CVR/VAT no.: 28243863



Tel.: +45 7022 0009

E-mail: info@avantigruppen.dk

Website: avantigruppen.dk

For further details about data protection, cookies, etc., please go to www.datatilsynet.dk and www.erhvervsstyrelsen.dk.

Cookie policy

1. Use of cookies

Avanti Gruppen uses cookies, which means that your personal data might be processed when you use our website.

Cookies are small text files that are automatically downloaded to your computer, smartphone or tablet whenever you visit a website. Cookies are stored in your browser to remember information about you, such as language preferences, geographical location, etc., to improve your user experience, among other purposes.

2. Consent

By using our website, you allow Avanti Gruppen to use cookies, unless you have chosen to block cookies in your browser settings.

3. Blocking cookies

You may at any time block cookies on your computer by blocking them in your web browser, where it is possible for you to select which cookies you wish to allow, block or delete. How you do this will depend on which browser you use.